

SWEET SHOP CANDIES, INC. 1316 Industrial Road, Mount Pleasant, TX 75455
Application for Employment



Date: _____

PERSONAL INFORMATION (Please Print)

Name: _____

Address: _____

Telephone: (Best number to reach you) _____ Check one: Home Cell Work

(Alternate Number) _____ Check one: Home Cell Work

EMPLOYMENT DESIRED

Position(s) applied for: _____

If hired, on what date can you start work? _____

Are you legally eligible for employment in the United States? Yes No

(Note: Sweet Shop Candies, Inc is an E-Verify employer – proof will be required)

Are you less than 18 years of age? Yes No

(Note: We comply with State and Federal child labor regulations)

Have you applied for employment with us before? Yes No

Have you worked with us before? Yes No If yes, dates employed: _____

Position: _____ Reason for leaving: _____

Have you been convicted of a crime in the past seven years, other than minor traffic violations?

Yes No If yes, describe in full: _____

(Note: No applicant will be denied employment solely on the grounds of a conviction. The nature of the offense, the date, the surrounding circumstances and the relevance to the position applied for may, however, be considered. If checked yes, President must be notified and interview the prospective employee and approve employment. There are NO exceptions to the rule!)

Approved: _____

President

Date: _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE WITH REGARD TO RACE, SEX, RELIGION, COLOR, NATIONAL ORIGIN, CITIZENSHIP, HANDICAP, DISABILITY, AGE, VETERAN STATUS, MARITAL STATUS, OR ANY OTHER STATUS IN REGARD TO ANY EMPLOYMENT DECISIONS.

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EMPLOYMENT HISTORY

Please provide the following information concerning each of your employers, starting with your present or most recent position.

DATES FROM – TO	COMPANY NAME AND ADDRESS	PHONE NUMBER	JOB TITLE AND JOB DUTIES	PAY RATE	REASON FOR LEAVING

If there have been any gaps in your employment during the last five years, please provide details in the space provided here: _____

EDUCATIONAL BACKGROUND

SCHOOL	NAME AND LOCATION	NUMBER OF YEARS COMPLETED	DID YOU GRADUATE?	
			Yes	No
HIGH SCHOOL			Yes	No
TECHNICAL SCHOOL			Yes	No
COLLEGE			Yes	No
OTHER			Yes	No

Is there any other additional information that we should have such as special trades, skills or knowledge that would assist us in making our decision whether to hire you:

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REFERENCES

Please list three people, who are not related to you whom you have known for at least one year, and whom we may contact as additional references.

NAME	RELATIONSHIP	YEARS KNOWN	TELEPHONE NUMBER	ADDRESS/ E-MAIL

APPLICANT’S STATEMENT

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omissions, or misrepresentations on this application or false statements made during the employment process may be considered sufficient cause for rejection of this application or dismissal if I have been employed, *no matter when discovered by the Company.*

I hereby authorize the Company to thoroughly investigate my background, criminal history, references, employment record and other matters related to my suitability for employment and, further authorize my former employers or any third party to disclose to the Company all reports and other information related to my suitability for employment, personal or otherwise, without giving me prior notice of such disclosure. In addition, I hereby release the Company, former employers and all references listed above, from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand that nothing contained in this application, or conveyed during any interview which may be granted is intended to create an employment contract. I further agree that if I am hired, my employment is for no definite period and may be terminated at the option of either myself or the Company. I further understand that no representative of the Company has the authority to make any assurances to the contrary.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire me.

THIS APPLICATION WILL BE KEPT ACTIVE FOR 30 DAYS. IF YOU ARE STILL INTERESTED IN EMPLOYMENT AFTER 30 DAYS, YOU MUST REAPPLY.

 Applicant Signature

 Date